

PHI MU CHAPTER CONSTITUTION AND BYLAWS

BYLAWS OF THETA NU CHAPTER PHI MU FRATERNITY FLORIDA GULF COAST UNIVERSITY

ARTICLE I - Name

The name of this collegiate chapter of Phi Mu Fraternity shall be Theta Nu Chapter at Florida Gulf Coast University.

ARTICLE II - Purpose

The purpose of the Theta Nu Chapter shall be to encourage and promote the purpose and ideals of Phi Mu Fraternity to this campus, and to function by the rules in the Fraternity's *Constitution and Bylaws* and *Standing Rules and Procedures*. Our mission statement is: *Founded in 1852, Phi Mu is a women's organization which provides personal and academic development, service to others, commitment to excellence and lifelong friendship through a shared tradition. Phi Mu promotes vibrant living, encouraging members to achieve their personal best.*

The Phi Mu Fraternity shall comply with all local, state and federal laws, as well as all Florida Gulf Coast University regulations, policies and procedures. Such compliance includes the Student Code of Conduct, the Sport Clubs Team Manual and waivers and/or conduct agreements as required by the Sport Clubs Office.

ARTICLE III – Membership

Membership in Phi Mu Fraternity is limited to any Florida Gulf Coast University student enrolled in a degree seeking program as an undergraduate, graduate, or postgraduate student.

Phi Mu Fraternity shall not haze any prospective member for the purpose of admission into or affiliation with the organization. Members of Phi Mu Fraternity are free to **leave or dissociate without fear of retribution or harassment.**

Phi Mu Fraternity, in order to comply with the University's commitment to non-discrimination, no discrimination shall be made on the basis of race, color, creed, age, religion, disability, national origin, marital status, sexual orientation, parental status or veteran status.

ARTICLE IV – Officers, Duties, and Elections

Section 1. Elected officers.

Subsection A. The elected officers shall be:

1. President

2. Vice President of Chapter Development
3. Vice President of Committees
4. Provisional Member Director
5. Membership Director
6. Secretary
7. Treasurer
8. Panhellenic Delegate
9. Philanthropy Chair
10. Social Chair
11. Academic Excellence Chair
12. Director of Harm Reduction and Prevention

Subsection B. The duties of the elected officers shall be in accordance with the Phi Mu Fraternity's *Bylaws* and *Standing Rules and Procedures*.

Subsection C. The elected officers shall form the Executive Committee.

Section 2. Appointed Officers.

Subsection A. The appointed offices shall be:

1. Alternate Panhellenic Delegate
2. Assistant Membership Director
3. Assistant Phi Director (3 + KROP)
4. COB Chairman
5. Assistant Treasurer
6. Chaplain
7. Doorkeeper (4)
8. Historian
9. Parliamentarian
10. Web Administrator
11. Assistant Risk Management
12. Assistant Secretary
13. Formal Recruitment Day Chairs (3)

Subsection B. The duties of the appointed committee chairs shall be as outlined in the *Phi Mu Fraternity's Bylaws* and *Standing Rules and Procedures*:

Section 3. Appointed Committee Chairmen.

Subsection A. The appointed committee chairmen shall be:

1. Campus Activities
2. Nominating Committee Chairman
3. Public Relations
4. Reference
5. Ritual
6. Parent and Alumnae Relations
7. Fraternal Relations

8. Spirit
9. Sisterhood Development
10. T-shirt
11. Campus Philanthropy Relations

Subsection B. The duties of the appointed committee chairmen shall be as outlined in the *Phi Mu Fraternity's Bylaws and Standing Rules and Procedures*.

Section 4. Election of Officers.

Subsection A. The election of Chapter officers shall be in accordance with the *Phi Mu Fraternity Bylaws and the Standing Rules and Procedures*.

Subsection B. Chapter officers shall be elected between November 15th and March 15th; exception requires the approval of the Area Officer. No officer may serve more than two (2) consecutive terms in the same office. Officers shall be elected for a term of one (1) year or until their successor is elected.

Subsection C. At least one month before the election date, a Nominating Committee shall be appointed by the Executive Committee. The Nominating Committee shall consist of the following:

1. Two (2) seniors
2. Two (2) juniors
3. Two (2) sophomores
4. One (1) member of the Executive Committee to serve as Chairman

All members of the Nominating Committee must be collegiate members in good standing. Adviser in a non-voting/advisory capacity should be present.

Subsection D. The Nominating Committee shall present the Chapter its slate at least one week prior to the election date. Nominations may be made from the floor, with the consent of the nominees, at the time of the election.

Subsection E. Eligibility for Office.

1. All Elected and Appointed Officers, as well as Appoint Chairmen must be in good standing academically, financially, and socially.
2. President- Must have served on the Executive Committee for at least two semesters, or have prior approval from the chapter adviser and area team.
3. Membership Director- Must have served as an event chairman for formal recruitment, or have prior approval from the chapter adviser.
4. Academic Excellence Chair- Must have at least a 3.0 GPA, or approval from the chapter adviser.
5. President, Membership Director and Phi Director- May not hold the position as campus Resident Assistant in order to be eligible for office, unless they have been previously approved by the chapter adviser.
- 4-6. All officers must take 12 credits or more, per semester, during their terms of office, in order to remain in their position.
- 5-7. All Executive Officers must earn a 2.8 grade point average to remain in their position.

Section 5. Chapter Advisers.

A committee, as outlined in Article VIII of *SR&P*, shall slate the chapter adviser. Final appointment is made by National Council. Other advisers of the chapter shall be elected by the chapter.

ARTICLE V – Standing Committees

Section 1. The Chapter shall have the following standing committees:

1. Parent and Alumnae Relations
2. Discipline
3. Executive
4. Membership
5. Philanthropy
6. KROP
7. Public Relations
8. Reference
9. Social
10. Campus Activities
11. Fraternity Relations
12. Nominating
13. Sisterhood Development
14. Spirit
15. Academic Excellence
16. Ritual
17. T-shirt

Section 2. The standing committees shall function according to the duties listed in the *Standing Rules and Procedures*.

ARTICLE VI- Meetings

Section 1. The regular meeting of Theta Nu Chapter shall be on Sunday of each week when the university is in session, and the time will be based on what Panhellenic assigns the chapter each semester. The First meeting of the month shall be the Formal Business meeting.

Section 2. The President may call special meetings at any time, after two weeks notice has been given to all members and the Chapter Adviser.

Section 3. Two-thirds of all initiated members in good standing shall constitute a quorum for the conduct of business at all regular or special meetings.

Section 4. All members are required to attend regular Chapter meetings.

ARTICLE VII – Membership Selection

- Section 1. All members of this chapter shall be selected in accordance with the *Phi Mu Fraternity Constitution and Bylaws* and the *Standing Rules and Procedures* of Phi Mu Fraternity.
- Section 2. Membership recruitment shall be conducted in accordance with the Panhellenic rules of the university, local chapter rules, and the Phi Mu Fraternity *Constitution and Bylaws* and *Standing Rules and Procedures* of Phi Mu Fraternity.
- Section 3. Rules for Legacies. Legacies shall be selected in accordance with the *Standing Rules and Procedures*.
- Section 4. Membership Selection Sessions. Only initiated members in good standing shall have voice and vote in membership selection sessions.
- Section 5. Initiation.

Subsection A. Initiation of members shall be in compliance with the *Phi Mu Fraternity Constitution and Bylaws* and the *Standing Rules and Procedures*.

Subsection B. To be initiated, a provisional member must be present and in good standing financially, academically, and socially.

- Section 6. Transfer and Affiliation of Members.
[See the *Phi Mu Fraternity Constitution and Bylaws* and *Standing Rules and Procedures* for details concerning this process.]
- Section 7. If a member drops below full-time student status, 9 credit hours, at any point during the semester, she will be granted alumna status for that semester. When she returns as a full-time student the following semester, if she does not have the 2.75 GPA requirement, then she will be in bad standing with the Fraternity and be referred to the discipline committee.

ARTICLE VIII – Dues, Special Fees and Fines

- Section 1. Dues for this Chapter shall be \$87 per month for all initiated members. Dues for provisional members shall be \$60 per month during their first semester.
- Section 2. Special fees for this Chapter shall be:
1. Provisional Member Fee: \$42.50
 2. Initiation Fee: \$138.00
 3. Founders' Day Pennies: One penny for every year since Phi Mu has been founded

4. National Obligation Fee: \$90.00
5. Housing/Decorating Fee: \$75.00
6. Badge Fee: \$75+tax (basic badge)
7. Technology Fee: \$10.00
8. Panhellenic Dues \$10.00 Due on February 15th

Section 3. Fines shall be:

1. Missing mandatory Philanthropy Events: \$50.00
2. Missing mandatory Campus and Panhellenic Events: \$25.00
3. Missing mandatory Recruitment Events
 - a. Mandatory Recruitment Workshops throughout the semester \$75 per day
 - b. A day of Spirit Week \$100 per day
 - c. A day of Formal Recruitment \$200 per day
 - d. A Membership Selection Session \$100 per day
4. Missing Chapter Development Meetings: \$25.00
5. Missing Formal Business Meetings: \$50.00
6. Missing mandatory Ritual Events
 - a. Formal Pledging \$50.00
 - b. Founders' Day \$50
 - c. Initiation \$100
 - d. Third Dimension \$75
7. One chapter per semester will be unexcused with no fine or excuse necessary- absences do not cross over per semester
- ~~7.8.~~ Excessive talking during chapter meetings, workshops, or events: \$10 per incident
- ~~8.9.~~ Leaving early or coming late to a mandatory event without an excuse will result in a \$5 fine.
- ~~9.10.~~ Breaking a commitment fee (Ex: RSVP to attend an event and missing it, defined on a case by case basis): \$10
- ~~10.11.~~ Failure to have a composite photograph taken (fee to have "not pictured" listed): \$5

Section 4. Fulfillment of financial obligations:

Subsection A. All payments are due on the 10th of the month and are delinquent past that date.

Subsection B. Any member who is delinquent for financial reasons shall be referred to the Discipline Committee for consideration for probation but is automatically not in good standing. Probation will include loss of including voice, vote and social privileges. Good standing shall be restored on payment in full to chapter.

Article IX- Points System

Section 1. All members are expected to participate in the points system

1. Members must achieve 65% to attend Fall Semi Formal and seniors with over 90 credits need 45% to attend Fall Semi Formal.

2. Members must achieve 65% to attend Spring Formal and seniors with over 90 credits need 45% to attend Spring Formal.
3. Any exceptions to the points system must be approved by the Assistant Secretary
4. Break down of the points system will be determined every semester and appear in the GIN System.

ARTICLE X– Traditions

Section 1. The following are the traditions of this Chapter:

5. Host one large philanthropy event per semester for Children’s Miracle Network Hospitals.
6. Have an annual Scholarship banquet to recognize academic achievement.
7. Have a “Senior Send-off” banquet at the end of each semester to wish our graduating seniors well.
8. Host one awards night per year to recognize members’ achievements.
9. Host a formal every Spring semester as a formal social event

Section 2. The following awards are given by this Chapter:

1. Phi Mu Lady- a member who is well-spoken, put together, and a good role model to others.
2. Carnation Sister- a member who embodies our ideals of Love, Honor, and Truth on a daily basis.
3. Vibrant Award- a member who always has an upbeat, positive attitude.
4. Dynamic Duo- the Twins or Big/Little that have the highest combined GPA
5. Helping Hand Award- a member who dedicates her time to philanthropy and community service
6. Dedicated Sister- a member who is very involved in Phi Mu and on campus

ARTICLE XI – Parliamentary Procedure

Roberts’s Rules of Order, Newly Revised, shall govern this chapter in all parliamentary procedure in which they are applicable and in which they are consistent with the *Phi Mu Fraternity Constitution and Bylaws*.

ARTICLE XII – Amendments to the Bylaws

Section 1. These bylaws may be amended by a two-thirds (2/3) vote of the members in good standing of this chapter at any regular meeting of the chapter, with notice of the proposed amendments at the previous regular meeting of the chapter.

Section 2. These bylaws may be amended at any formal meeting of the chapter without previous notice by a unanimous vote of all members in good standing of the chapter present at the meeting.

Section 3. These bylaws shall be revised at least once a year and updated as necessary.

Amended by 2/3 chapter vote on 04/19/2015.