

FLORIDA GULF COAST UNIVERSITY

HOCKEY CLUB BY-LAWS

FGCU HOCKEY CLUB MISSION STATEMENT

- (1) To provide an organization for FGCU students who wish to play competitive ice hockey.
- (2) To provide a positive learning environment for all players.
- (3) Within this environment, to provide each player the necessary tools and support so that they have the best opportunity to grow as individuals, as student-athletes, and together as a team.
- (4) To build on their successes not only by winning, but also by instilling a winning attitude.

SECTION 1 - NAME AND PURPOSE

1.1 Name

- The name of this organization shall be FGCU Hockey Club

1.3 Composition

- The FGCU Hockey Club shall be comprised of two teams both as members of the American Collegiate Hockey Association (ACHA). The FGCU Hockey Club will have one team that competes in Division 2 of the ACHA and another team that competes in Division 3 of the ACHA.

1.3 Compliance

- The FGCU Hockey Club shall comply with all local, state and federal laws, as well as all Florida Gulf Coast University regulations, policies and procedures. Such compliance includes the Student Code of Conduct, the Sport Clubs Team Manual and waivers and/or conduct agreements as required by the Sport Clubs Office.

1.4 Regionals & Nationals

- The FGCU Hockey Club will strive to qualify for the American Collegiate Hockey Association (ACHA) National Championships by earning an auto-bid every season through the regional rankings. If unable to earn an auto-bid to Nationals, the FGCU Hockey Club will strive to qualify for the ACHA Regionals by being ranked in the top ten (10) teams in their respective regions. Upon qualifying for the Regionals or National Championships, the FGCU Hockey Club will make every effort to win all games associated with the events including all games at Regionals and Nationals as required.

1.5 Standards

- The FGCU Hockey Club will strive to become the premier hockey club in the country and continue to set standards for others to follow both on and off the ice.

SECTION 2 - MEMBERSHIP

2.1 Membership

- Membership in FGCU Hockey Club is limited to any Florida Gulf Coast University student enrolled in a degree-seeking program as an undergraduate, graduate, or postgraduate student.

2.2 Hazing

- The FGCU Hockey Club shall not haze any prospective member for the purpose of admission into or affiliation with the organization. Members of FGCU Hockey Club are free to leave or dissociate without fear of retribution or harassment.

2.3 Equality Statement

- In order to comply with the University's commitment to non-discrimination, the FGCU Hockey Club shall not discriminate on the basis of gender, race, color, creed, age, religion, disability, national origin, marital status, sexual orientation, parental status or veteran status.

2.4 Membership Categories

- The FGCU Hockey Club membership is divided into two categories: Player Memberships and Staff Memberships.

SECTION 3 – PLAYER MEMBERSHIP

3.1 Player Membership & Travel Fees

- Player members make up the rosters of both the FGCU Division 2 and Division 3 teams. The FGCU Hockey Coaching Staff determines which members will be placed on each team. All player members are to pay a travel fee at the beginning of each semester. Any member failing to pay travel fees by designated due date will be unable to partake in FGCU Hockey Club activities until paid. Travel Fees cover airfare, ground transportation, and lodging for any and all travel taken throughout the course of the season.

3.2 Player Equipment Package

- All player members are required to purchase an FGCU Hockey Equipment package to ensure compliance with ACHA Uniform Policies and to demonstrate program uniformity.

3.3 Open Membership Statement

- Individuals seeking player member status, but not receiving an invitation may choose to participate in the organization as Staff Members.

3.4 Player Membership Eligibility

- All player members must be undergraduate or graduate students in good standing with the university and must comply with all FGCU Hockey and Sport clubs guidelines. Undergraduate player members must take nine (9) credit hours per semester in order to remain eligible with the ACHA. Graduate player members must take six (6) credit hours per semester in order to remain eligible with the ACHA.

-All eligible players have ten (10) semesters of ACHA eligibility. If, however, the student athlete was on an NCAA or Canadian University (CIAU) roster at any level at any time for more than one (1) year two (2) semesters, the student athlete is restricted to eight (8) semesters of ACHA play, minus his time at the NCAA or Canadian University.

-All player members must maintain a 2.0 Cumulative GPA in order to remain eligible with the ACHA. Club member eligibility is confirmed at the beginning of each semester and is reported to all affiliate and governing bodies.

SECTION 4 – STAFF MEMBERSHIP

4.1 Staff Membership

- Staff Membership can be revoked at any time, for any reason by FGCU Hockey Officers. Staff Members positions include, but are not limited to: coaching staff, general manager, athletic trainer, game day operations, ticketing assistants, marketing assistants and others. The following positions are not considered to be club members, but instead shall be appointed by the club officers. They shall serve as representatives for the club in their own capacity, and will each have a position on the Board of Directors with the club officers.

4.2 Coaching Staff

- The Coaching Staff is appointed by FGCU Hockey Officers. The coaching staff is designated the responsibility of extending invitations for Player Membership. They are provided the authority to make decisions related to Team Operation.

4.3 General Manager

- The General Manager is appointed by FGCU Hockey Officers. The General Manager is responsible for the day-to-day operations of the FGCU Hockey program. This position is provided the authority to issue purchase orders, order equipment, and is responsible for distributing and submitting applicable ACHA, USA Hockey, FGCU Hockey, and Sport clubs paperwork.

4.4 Athletic Trainer

- The Athletic Trainer position is the only paid position in the entire FGCU Hockey program and is appointed by FGCU Hockey Officers. The Athletic Trainer is responsible for treating any injuries inflicted on Team Members throughout the course of the season. The Athletic Trainer is provided with the authority to require a Player Member to see a physician before returning to play. If the Athletic Trainer recommends that a Player Member should see a physician, then an accident report must be filed with the Sport Clubs Office, and said player cannot return to play without documented approval from a physician. If the Athletic Trainer cannot be present at a FGCU Hockey home competition, a club officer or coach must notify the Sport Clubs Office, so a substitute trainer may be scheduled.

SECTION 5 – OFFICERS

5.1 Officer Positions

- The officers of the FGCU Hockey Club shall be President, Vice-President, and Treasurer.

5.2 Officer Term

- Officers will hold a position from May 1 to April 30 of the following year. All officers may only be elected to five (5) terms, regardless of position.

5.3 FGCU Student Activities Eligibility Regulation

- In order to comply with the University's Student Activities Eligibility Regulation, (FGCU- PR4.005), undergraduate student leaders will be registered for at least nine (9) credits each regular semester and maintain a minimum 2.5 cumulative FGCU GPA. Graduate and professional students must be registered for six (6) credits per semester, and maintain a minimum 3.0 cumulative FGCU GPA in order to hold an officer position.

SECTION 6 – OFFICER RESPONSIBILITIES

6.1 President

- The **President** shall be the highest position of authority in the organization. Presidential duties include, but are not limited to:
- Proposing disciplinary sanctions against members
- Being unbiased towards every member of the organization in any situation of disciplinary sanction
- Complying with any responsibilities or sanctions ordained by the FGCU Sport Clubs Department, FGCU Student Government, or Florida Gulf Coast University
- Acting as a representative of the organization when meeting with corporate affiliations, FGCU Sport Clubs Department and FGCU Student Government
- Approving any use of organization finances
- Organizing and leading committees when necessary
- Enforcing the constitution
- Holds veto power over any decision made by any Player Member or Staff Member

6.2 Vice-President

- The **Vice President's** duties include, but are not limited to:
- Acting as a representative in meetings with FGCU Sport Clubs and the FGCU Student Government
- Hear grievances of any member or group of members
- Schedule and attend organizational meetings
- Organizing and leading committees when necessary
- Enforcing the constitution
- Holding responsibility for the duties of the President in the event that the President is absent or unable to perform his duties

6.3 Treasurer

- The **Treasurer's** duties include, but are not limited to:
- Act as purchasing agent for the organization.
- Keep detailed records of all financial transactions.
- Attain approval from the acting President when making purchases.
- Present monthly, to the organization's Executive Board, Board of Directors and Sport Clubs Coordinator, a summary of the organization's finances.
- Act as a representative and accountant of the organization when dealing with the Sport Clubs Department and Student Government.
- Enforcing the constitution.

SECTION 7 – OFFICER ELIGIBILITY & ELECTIONS

7.1 Election Date

- Elections of new officers will be held annually, during the FGCU Hockey Club's season ending meeting in April.

7.2 Officer Eligibility

- In order to be eligible to be nominated as an officer of the FGCU Hockey Club, you must meet the following conditions:

- Officer nominees must be full time Player Members within the FGCU Hockey Club in good standing
- Officer nominees for President and Treasurer must have played two (2) full semesters as a Player Member with the FGCU Hockey Club Division 2 team in the year immediately preceding the elections
- Officer nominees for Vice-President must have played two (2) full semesters as a Player Member with either the FGCU Hockey Club Division 2 team or FGCU Hockey Club Division 3 team in the year preceding elections
- The elected President and Treasurer must remain active Player Members with the FGCU Hockey Club Division 2 team in good standing during their term in office and should the elected President and Treasurer become an inactive Player Member as determined by the Division 2 Coaching Staff, the ineligible President or Treasurer will need to immediately nominate an officer to take their place which fulfills the eligibility requirements outlined in this section and the club will have an emergency meeting to vote on the newly nominated officer.
- The elected Vice-President must remain an active Player Member with the FGCU Hockey Club Division 2 team or FGCU Hockey Club Division 3 team in good standing during their term in office and should the elected Vice-President become an inactive Player Member as determined by the Coaching Staff, the ineligible Vice-President will need to immediately nominate an officer to take their place which fulfills the eligibility requirements outlined in this section and the club will have an emergency meeting to vote on the newly nominated officer.

7.3 Voting Eligibility

- All club members, excluding the current president, are eligible to vote and all Player Members are allowed to run for an office position. Members who wish to cast a vote must be present at the meeting to do so.

7.4 Nomination Acceptance

- Members who are running for office must accept their nomination before the voting begins.

7.5 Election Victory

- Officers must be elected by a simple majority vote, which will be taken during said season ending meeting. In the event that there is a tie during the voting, the tie will be announced to the voters and a new vote will take place immediately until the officer is selected for the position in question.

SECTION 8 – REMOVAL OF OFFICERS AND VACANCIES

8.1 Causes for Removal

- The Executive Board, excluding the accused officer, and University Advisor, upon situational circumstances, will define cause for removal of an officer. Causes for removal can include, but are not limited to: Neglecting stated duties, poor academic standing, and probation given by coaching staff.

8.2 Removal Procedure

- The Executive Board will hold an emergency meeting with accused officer and requires a unanimous vote for removal.

8.3 Vacancy Definition

- A vacancy shall be declared when an officer resigns or is removed from office.

8.4 Resignations

- If the President resigns or is removed from office, the Vice President shall fill that position. If any other officer resigns or is removed, emergency elections will be held to fill any vacant position.

SECTION 9 – FACULTY/STAFF ADVISOR

9.1 Faculty/Staff Advisor Role

- The University Advisor is an FGCU faculty member who is given the responsibility of advising the FGCU Hockey Club in matters that relate to the University. The University Advisor is given the authority to follow Player Members' academic progress, as well as the responsibility of notifying FGCU Hockey Club Officers if any Player Member is ineligible to participate.

SECTION 10 – ORGANIZATIONAL MEETINGS

10.1 Board of Directors Meetings

- The FGCU Hockey Club will hold monthly Board of Directors meetings to discuss matters pertinent to the operations of the Club. Officers on the Executive Board reserve the right to schedule Player Membership and Staff Membership meetings.

SECTION 11 - DISSOLUTION OF ORGANIZATION

11.1 Dissolution of Organization

- The FGCU Hockey Club may be dissolved at the request of the Department of Campus Recreation or by a two-thirds vote of its members, provided that notice of a vote on the dissolution is furnished to the members at least sixty (60) days before the vote is taken. In the event the organization dissolves, leftover travel fees will be redistributed evenly to each member. Any University funds/equipment will be turned over to the Sport Clubs Council for use by another club.

SECTION 12 - MEDICAL CONCERNS

12.1 Injuries & Illness Protocol

- Should any Player Member sustain an injury or become ill during any FGCU Hockey Club sponsored event including, but not limited to practices, games, travel, fundraising events, and public appearances, the player must follow the following protocol before being allowed to participate in any future games or physical team activities. If the injury and/or illness requires the Player Member to seek medical attention from a physician (M.D.) or other medical doctor (D.O., chiropractor, etc.), a signed and full medical release must be obtained from the doctor. This release must indicate that the Player Member is able to return to full contact hockey and able to fulfill all team responsibilities without any restrictions. The FGCU Hockey Club Staff Members reserve the right to ask a Player Member for a full medical release from a doctor should the Player Member have any medical ailment. This protocol is to be followed if a Player Member is transported to the emergency room, physician's office, or hospital by an ambulance or private carrier. Additionally, if the team's Athletic Trainer suggests that a player seek medical care from any medical professional or doctor for an injury and/or illness, the Player Member will be required to obtain a written medical release prior to returning to game participation or any other physical team activities. There are no exceptions to this protocol.

SECTION 13 - ADDENDUMS

13.1 Addendums

- Any member of this organization may suggest amendments to the FGCU Hockey Club's by-laws. Amendments may be submitted to the President and must be sponsored by the existing President before being considered among concerning parties and taken to a club member vote. All members will be notified via letter or email of such amendment proposals and will require a two-thirds majority vote to pass. Members are required to vote on by-law changes.

The date of adoption, and signatures of the club president and advisor are required in order for the document to be considered complete before final adoption and acceptance by the Sport Clubs Office.

Date of Adoption: April 1, 2008

Matthew Maida



April 1, 2008

Club President Name (print)

Signature

Date

Dr. David Kakkuri



April 1, 2008

Club Advisor Name (print)

Signature

Date



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